

# Applicant Briefing

Northern Nevada Flooding  
January 5-14, 2017

FEMA-4303-DR-NV



FEMA



# AGENCY MISSION

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- × **Nevada Department of Public Safety Mission:**

In partnership with the people of Nevada, the Department of Public Safety provides services in support of protecting our citizens and visitors by promoting safer communities through prevention, preparedness, response, recovery, education, and enforcement.

- × **Nevada Division of Emergency Management Mission:**

Coordinating mitigation, preparedness, response , and recovery programs and resources through partnerships to sustain safe and livable communities for Nevada's residents and visitors.



# APPLICANT BRIEFING AGENDA

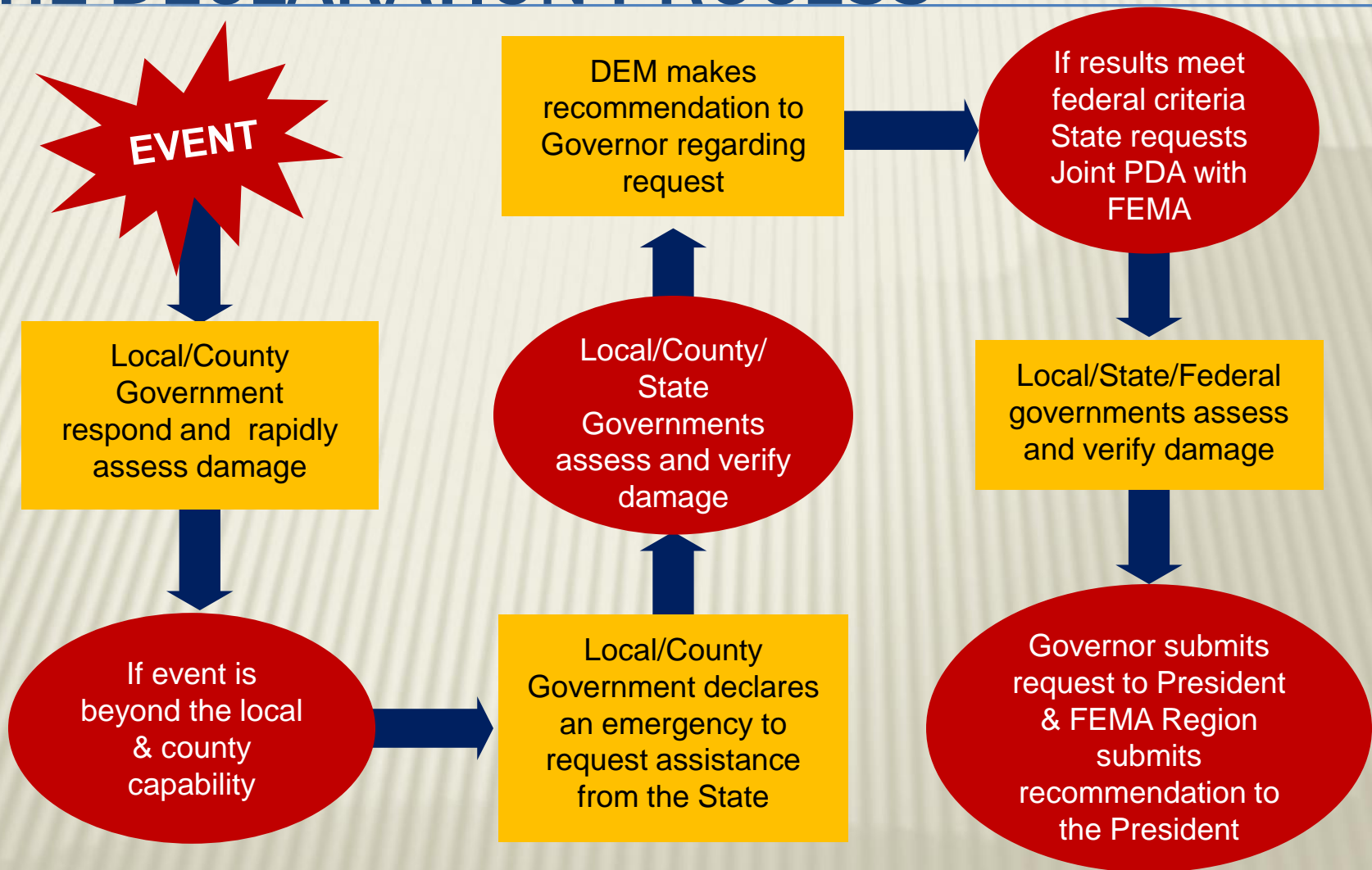
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- × Declaration overview
- × Program overview
- × Program eligibility
- × Project worksheet/development
- × Special considerations
- × Sandy Recovery Improvement Act
- × Process and Guidelines

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# **The Declaration Process**

# THE DECLARATION PROCESS



# FEMA PA DECLARATION CRITERIA

## FFY-2017 FEMA Per Capita Impact

<b>Statewide</b>	<b>2,890,845</b>	<b>\$1. 43</b>	<b>\$4,133,908.35</b>
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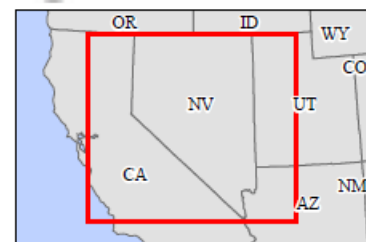
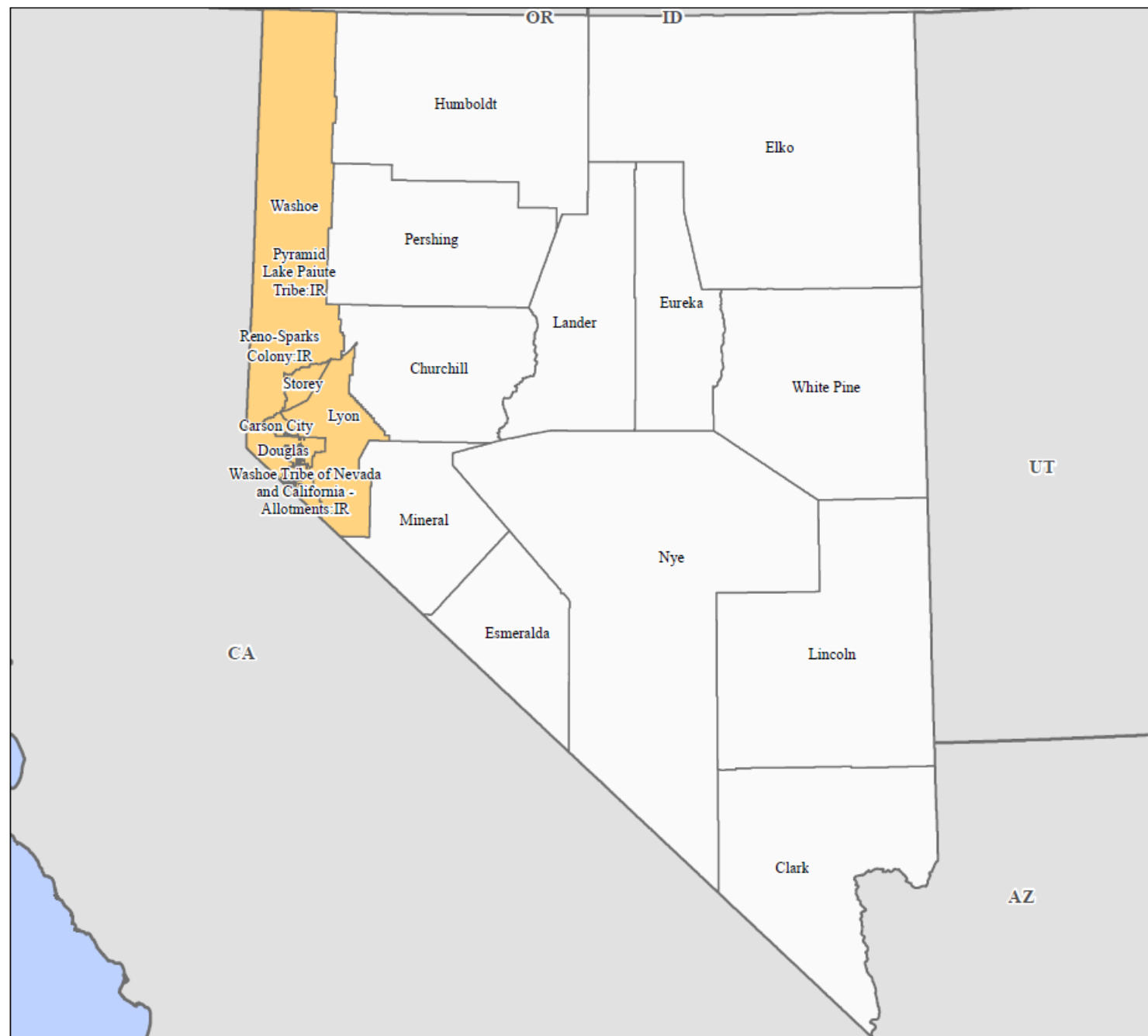
<b>County</b>	<b>Population</b>	<b>FEMA Per Capita Impact</b>	<b>County Qualifier Amount</b>
Carson City	55,274	\$3.61	\$199,539
Douglas County	46,997	\$3.61	\$169,659
Humboldt County	16,528	\$3.61	\$59,666
Lyon County	51,980	\$3.61	\$187,648
Storey County	4,010	\$3.61	\$14,476
Washoe County	421,407	\$3.61	\$1,521,279
Tribes			\$250,000

\*Population based on 2010 U.S. Census

# FEMA-4303-DR, Nevada Disaster Declaration as of 02/17/2017



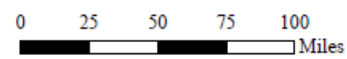
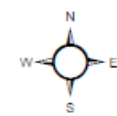
FEMA



**Data Layer/Map Description:**  
The types of assistance that have been designated for selected areas in the State of Nevada.

All designated areas in the State of Nevada are eligible to apply for assistance under the Hazard Mitigation Grant Program.

**Designated Counties**  
No Designation  
Public Assistance



**Data Sources:**  
FEMA, ESRI;  
Initial Declaration: 02/17/2017  
Disaster Federal Registry Notice: 02/17/2017  
Datum: North American 1983  
Projection: Transverse Mercator

# STATE VS. FEDERAL DECLARATION

	State Declaration	Federal Declaration
Threshold	“Above & Beyond”	CPI-based
Cost Share	75 % State 25% Local	75% Federal 15% State 10% Local
Eligible Applicant	Political Subdivisions	Political Subdivisions Certain Private Non-Profits Tribal Governments
Mitigation	406 only	404 and 406
Time Frame for Requesting	15 Days from start of incident	30 days from start of incident



# STATE VS. FEDERAL DECLARATION

	State Declaration	Federal Declaration
Direct Administrative Costs	Not Eligible	Eligible
Debris & Permanent Work Pilot Programs	Not Available	Available
Simplified Procedures	Not Available	Available
Environmental Review	State	FEMA
Insurance Review	State	FEMA

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# Program Overview

# **PUBLIC ASSISTANCE PROGRAM**

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- × **Disaster recovery**
- × **Assistance for public infrastructure damages**
- × **Supplemental Reimbursement program**
- × **To help jurisdictions recoup disaster-related costs**
- × **Above & beyond their ability to recover**

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# **Program Eligibility**

# ELIGIBLE BUILDING BLOCKS

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# ELIGIBLE APPLICANTS

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- × State Government Agencies or Departments
- × Local Governments
- × Certain Private Nonprofits
- × Federally-recognized Indian Tribal governments

# ELIGIBLE FACILITY

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- × Any publicly-owned:
  - + Building
  - + Works
  - + System
  - + Equipment (built or manufactured)
- × Any improved & maintained natural feature

# ELIGIBLE WORK

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- × Eligibility criteria:
  - + Direct result of the declared disaster
  - + Located within the designated disaster area
  - + Must be the legal responsibility of the applicant
- × Three types of eligible work:
  - + Debris removal
  - + Emergency proactive measures
  - + Permanent restoration



# CATEGORIES OF WORK

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## **Emergency Work**

- × **Category A: Debris removal**
- × **Category B: Emergency protective measures**

# CATEGORIES OF WORK

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## **Permanent Work**

- × **Category C: Roads & bridges**
- × **Category D: Water control facilities**
- × **Category E: Buildings & equipment**
- × **Category F: Utilities**
- × **Category G: Parks, recreational facilities & other items**

# ELIGIBLE COSTS

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- × Reasonable & necessary to accomplish the work
- × Compliant with federal, state & local procurement procedures
- × Reduced by all applicable credits (insurance/salvage values)

# COST CATEGORIES

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- × Labor
- × Equipment
- × Materials
- × Other
  - + Contracts
  - + Rented equipment

# LABOR COSTS

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- × Categories A & B: Emergency Work
  - + Force Account OT & Backfill **only**
- × Categories C – G: Permanent Work
  - + Force Account Straight Time, OT & Backfill

# OTHER COSTS

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## **Contracts**

- × **Lump sum**
- × **Unit price**
- × **Cost plus fixed fee**

# KEY CONTRACT POINTS

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- × Share-approved scope of work
- × DEM awareness & inclusion
- × 30-60-90% drawings if Eng/Design is contracted
- × Bid tabs
- × Pre-bid; Pre-construction; Change orders

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# **Project Worksheet Development**



# PROJECT WORKSHEETS (PW)

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- × DEM does not instruct the applicant on how to fix the damage
- × We only enforce policy when it comes to eligibility

# CRUCIAL PW ELEMENTS

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- × Applicant Identification Information
- × Location
- × Pre-disaster description
- × Damage description
- × Scope of work
- × Project cost/contract
- × Special considerations

# SMALL PROJECTS

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- × Between \$3,100 and \$123,100
- × Based upon estimate or actual costs in PW
- × Simplified Procedures
  - + Federal share paid upon PW approval

# DAMAGE DESCRIPTION

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- × Cause & description of damage
  - + Description of pre-disaster facility
  - + Cause of damage
  - + Dimensions & description
- × All damaged elements must be clearly defined
  - + Quantitative terms with physical dimensions
  - + Length, width, depth & capacity

# SCOPE OF WORK

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- × The work should be specified as an action:
  - + Quantifiable (length, width, depth, capacity)
  - + Descriptive (brick, wood, asphalt) terms.
- × Must correspond directly to the damage description
- × **Should not** be described only as “restore to pre-disaster condition”

# PROJECT COST ESTIMATE

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- × Time & materials
  - + Labor
  - + Equipment
  - + Materials
- × Unit cost
  - + Estimating sources
  - + FEMA cost codes
- × Contracts

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# **Special Considerations**

# SPECIAL CONSIDERATIONS

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- × Insurance
- × Hazard mitigation measures
- × Environmental
- × Floodplain
- × Historical preservation
- × Federal or state laws or regulations that require compliance
- × Complete nine (9) questions form for all project worksheets



# HAZARD MITIGATION – SECTION 406

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- × Tied directly to a facility damaged during the disaster
- × Reduce or eliminate threat of future damages
- × Must be approved prior to starting any work
- × Must be cost beneficial

# FHWA PROGRAM

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- × Federal Highway Administration (FHWA) Emergency Relief Program assists with road and bridge repair
  - + Rural or minor collector routes not included
- × 100% reimbursement for repairs made within the first 180 days following onset of the event
- × 94.3% reimbursement for repairs made after 180 days following onset of the event

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# **Sandy Recovery Improvement Act**

# SANDY RECOVERY IMPROVEMENT ACT

- × Public Law 113-2, Disaster Relief Appropriations Act
- × Added Section 428 to the Stafford Act
  - + Authorizing alternatives for delivery of disaster assistance
- × Expectations:
  - + Reduce costs to Federal Government
  - + Increase flexibility in the administration of assistance
  - + Expedite assistance
  - + Provide financial incentives and disincentives

# PILOT PROGRAM GUIDANCE

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- × All other requirements remain in effect
  - + Procurement
  - + Environmental and historic laws
- × Subgrantee participation
  - + Eligible applicants may participate
  - + Requested

# DEBRIS REMOVAL PILOT PROGRAM

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- × Alternative procedures
  - + Sliding scale
  - + Recycling revenues
  - + Reimbursement of straight time force account labor
  - + One-time incentive for debris management plan
- × Individually or combined
- × Subgrants based on estimates - not at this time

# PERMANENT WORK PILOT PROGRAM

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## × Participation

- + Grants based on fixed estimates
- + Accept Subgrantee cost estimates
- + Refer cost estimates to expert panel
- + Consolidate subgrants
- + Eliminate alternate project penalties
- + Use excess funds

## × Alternative procedures

## × Responsibilities & flexibility

# HAZARD MITIGATION

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## **Section 406:**

- × **Fixed-estimate subgrants**
- × **Consolidated subgrants**



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# **Process and Guidelines**

# PA- A SEQUENTIAL PROCESS

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## × Declaration process

- + Preliminary Damage Assessment
- + Application for state assistance

## × Post-declaration process

- + Applicant Briefing & Kickoff Meeting
- + Project Worksheets
- + Project completion/final inspection
- + Audit

# KICKOFF MEETING

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- × One-on-one meeting between DEM & applicant
- × Takes place following Applicant Briefing
- × Discuss all potential projects & determine eligibility
- × Establish communications
- × Start writing Project Worksheets
- × Review supporting documentation

# AUDIT

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- × **Subgrantees will be audited by state and federal representatives to ensure adherence to all required regulations and guidelines.**

# RESPONSIBILITIES

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## **Applicant (or subgrantee)**

- × **Requests assistance**
- × **Identifies damaged facilities**
- × **Provides information to support request**
- × **Formulate projects**
- × **Identify large projects & special considerations**
- × **Maintains documentation (3 years)**
- × **Performs necessary work (repairs, debris, etc.)**

# RESPONSIBILITIES

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## **State (or grantee)**

- × Collects projects & cost data
- × Formulates Project Worksheets
- × Disburses grants to applicants
- × Monitors use of grants by applicants
- × Assists in collecting project & cost data
- × Approves grants & obligates funds

# DEADLINES

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- × **30 days** from Declaration (03/17/17)
  - × Submit RPA
- × **60 days** from Kick-Off
  - × Report ALL disaster related damages
- × **6 months** from Declaration (8/17/17)
  - × All emergency work (Categories A-B) completed
- × **18 months** from declaration (8/17/18)
  - × All permanent work (Categories C-G) completed

# COST SHARE

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- × Political subdivisions
  - + 75% federal share
  - + 15% state share
  - + 10% applicant share
- × State agencies
  - + 75% federal share
  - + 25% state share
- × Private non-profits
  - + 75% federal share
  - + 25% applicant share



# RESOURCES/ADDITIONAL INFORMATION

- × Your FEMA/State Team (1<sup>st</sup> Point of Contact)
- × FEMA PA Program and Policy Guide
- × NDEM's website: [www.dem.nv.gov](http://www.dem.nv.gov)
  - + Recovery and Mitigation page:  
<http://dem.nv.gov/about/randm>
- × FEMA's website: [www.fema.gov](http://www.fema.gov)

# **CONTACT – Public Assistance**

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State Recovery Officer**

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*Thank you!*

# **CONTACT – Hazard Mitigation Assistance**

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*Thank you!*

# **CONTACT: National Flood Insurance Program**

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**Nevada Division of Water Resources**

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**FEMA Representative Pending**

***Thank you!***

# CONTACT - Media

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*Thank you!*

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**QUESTIONS?**